



	Introduction Only Service	Rent Collection Service	Fully Managed Service
Property Advice Meeting	✓	✓	✓
Digital Photography Of Your Property	✓	✓	✓
Video Tour Of Your Property	✓	✓	✓
Virtual Tour Of Your Property	✓	✓	✓
Detailed Brochure Of Your Property	✓	✓	✓
Detailed Floorplan	✓	✓	✓
Highly Visible Advertising Board	✓	✓	✓
Regular Social Media Advertising	✓	✓	✓
Evolution Properties Website Advertising	✓	✓	✓
Rightmove & Zoopla Website Advertising	✓	✓	✓
SMS Text Property Alerts To Registered Applicants	✓	✓	✓
Email Property Alerts To Registered Applicants	✓	✓	✓
Arranging Gas Safety Inspection	✓	✓	✓
Arranging Energy Performance Certificate	✓	✓	✓
Arranging Electrical Safety Inspection	✓	✓	✓
Accompanied Viewings	✓	✓	✓
Regular Viewing Feedback	✓	✓	✓
"My Area" Online Personal Account Access	✓	✓	✓
Full Marketing Reports & Reviews	✓	✓	✓
Professional Indepth Referencing Undertaken	✓	✓	✓
Written & Verbal Confirmation At Every Stage	✓	✓	✓
Comprehensive Pre-Occupation Property Check	✓	✓	✓
Full Detailed Inventory & Condition Report	✓	✓	✓
Digital Photographs To Accompany Inventory	✓	✓	✓
Preparation Of All Legal Documentation	✓	✓	✓
All Legal Documentation Signed On Landlords Behalf	✓	✓	✓
Collection of First Months Rent	✓	✓	✓
Security Deposit Organised	✓	✓	✓
Rental Standing Order Mandate Organised	✓	✓	✓
Notifying All Utility Companies	✓	✓	✓
Full File to Landlord	✓		
Full Accounting to Landlord	✓	✓	✓
Checking Tenants In To The Property	✓	✓	✓
Monthly Rental Collection		✓	✓
Detailed Monthly Account Statement		✓	✓
Payment To Nominated Account Every Month		✓	✓
Organising Renewal Of All Required Certification		✓	✓
Contract Renewal & Market Review		✓	✓
Routine Inspections			✓
Checking Tenants Out Of The Property			✓
Registering Tenants Deposit			✓
24 Hour Emergency Call Out			✓
Organising & Overseeing Maintenance			✓
Rent Guarantee Insurance Organised			✓
Full Legal Cover & Protection Organised			✓
Dilpaidations Insurance Organised			✓